

24th March 2020

Dear Colleague,

The Hammersmith Interview Courses on 21st March and 16th May have been cancelled due to COVID-19 restrictions. All delegates booked to attend have been emailed with details of the refund process.

All cancellation details are clearly stated in the booking terms and conditions [here](#)

We will issue full refunds of the price of the course (£299) to those who purchased a place on this course. This will take about 5-10 working days to process, please bear with us as we work through this. The delay being encountered is that bank processes are currently taking longer than usual.

Please do not initiate a refund claim through PayPal. This is known as a chargeback and will delay the manual processing of your refunds.

CV Guide purchases that were additionally purchased as electronic downloads are not refundable as they have already been delivered.

If you previously failed to attend a course and were due to re-attend this cancelled course, we are extending our offer of rebooking the course by a further 12 months.

Please check your email first. Email us if you have not received it after checking your spam/junk mail folders.

Thank you, we are sorry for this but we are certain you understand that going ahead with a meeting for NHS frontline staff is not appropriate at this time, whether we are still in a lockdown situation or not.

We hope to see you on the course in the future, we will re-commence courses as soon as it is safe to do so.

Best wishes,

Hammersmith Interview Course
<https://www.medicalcommunicationskills.com>